

# PTA Funding Request

The Greenbelt Elementary School PTA is proud to be able to assist the teachers, staff and students of our school by providing support for worthwhile projects that cannot be funded through standard school means.

We understand the importance of this project to you and appreciate your taking the time to ask for funding. Please fill out the form as completely as possible to ease the approval process. Please submit the completed form to the Principal for comments.

Date: \_\_\_\_\_

Requestor: \_\_\_\_\_

Grade: \_\_\_\_\_

Amount Requested: \_\_\_\_\_

The funds are for:    Classroom         Field Trip         Other

Reason for Request/Description of Use: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Requestor Signature: \_\_\_\_\_

Principal's Comments: \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Principal's Support:

Non-Support

Principal's Signature: \_\_\_\_\_ Date: \_\_\_\_\_

PTA Approval: \_\_\_\_\_ Date: \_\_\_\_\_

PTA Treasurer: \_\_\_\_\_ Date: \_\_\_\_\_ Check # \_\_\_\_\_